

Your Post-Hire Checklist

- Give your new hire clear goals, make sure they agree and are committed to those goals.
- Ensure their manager has all the support and tools they need to remove roadblocks to being successful.
- Recognize whether or not they have a voice that is heard and improve immediately if needed.
- Define and share your process for aligning them with the larger organizational goals and mission.
- Ensure they are supported by their managers.
- Communicate the above — over and over and over.